

2019 ADVANCE REGISTRATION PACKAGE  
84<sup>th</sup> VIRGINIA STATE CONFERENCE NAACP CONVENTION

***VIRGINIA STATE CONFERENCE  
NAACP***

**84<sup>TH</sup> ANNUAL CONVENTION**

**November 1-3, 2019**



**NAACP: “...YET WE RISE!”**

**Hilton Richmond Hotel & Spa/Short Pump  
12042 West Broad Street  
Richmond, VA 23233  
804-364-3600**

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**Hilton Richmond Hotel and Spa – Short Pump  
12042 West Broad Street  
Richmond, VA 23233  
Phone 804.364.3600  
Fax 804.525.6098**

**Check-In Time: 3:00pm  
Check-Out Time: 12:00pm  
Group Code: Request NAACP rate when making reservation  
Group Rate: \$129.00 single or double per night (plus 13.3% tax)  
Deadline: By 5:00pm on Thursday, October 10, 2019**

[https://secure3.hilton.com/en\\_US/hi/reservation/book.htm?inputModule=HOTEL&ctyhocn=RICWSHF&spec\\_plan=NAACP9&arrival=20191031&departure=20191103&cid=OM,WW,HILTONLINK,EN,DirectLink&fromId=HILTONLINKDIRECT](https://secure3.hilton.com/en_US/hi/reservation/book.htm?inputModule=HOTEL&ctyhocn=RICWSHF&spec_plan=NAACP9&arrival=20191031&departure=20191103&cid=OM,WW,HILTONLINK,EN,DirectLink&fromId=HILTONLINKDIRECT)

# 2019 ADVANCE REGISTRATION PACKAGE

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### **ABOUT THE NAACP**

The National Association for the Advancement of Colored People (NAACP) is the nation's oldest civil rights organization. In existence for more than a century, the NAACP is responsible for victories in the struggle for justice and equality.

The NAACP was founded on the beliefs embodied in the Constitution of the United States of America. Members of the NAACP, in keeping with the charge of our founders, stand against all forms of injustice. We support democracy, dignity and freedom.

The United States of America, built by us all, belongs to all of us. The repayment for our labor is equity and justice for all. The NAACP will continue to fight for justice until all, without regard to race, gender, creed or religion enjoy equal status.

#### **NAACP Vision Statement**

The vision of the National Association for the Advancement of Colored People (NAACP) is to ensure a society in which all individuals have equal rights and there is no racial hatred or racial discrimination.

#### **NAACP Mission Statement**

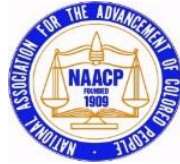
The mission of the National Association for the Advancement of Colored People (NAACP) is to ensure the political, educational, social and economic equality of rights of all persons and to eliminate racial hatred and racial discrimination.

### **ABOUT THE VIRGINIA STATE CONFERENCE NAACP**

The Virginia State Conference NAACP (VSC NAACP) is an organization committed to promoting and fostering ideas designed to fulfil the NAACP vision and mission statements.

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## REGISTRATION INSTRUCTIONS



1. Forms must be postmarked by October 10, 2019.
2. Forms must be signed by the Unit President and Secretary.
3. Payment must accompany the registration and credential forms
4. Credential form must be submitted along with registration form
5. Make check or money order payable to: Virginia State Conference NAACP
6. Mail Adult and Youth & College Division Forms and Payment to:  
Virginia State Conference NAACP, Registration, P.O. Box 27212, Richmond, Virginia 23261

### **\*\*Cancellation and Refund Policy\*\***

1. No refunds will be dispersed during the Convention.
2. Refund requests must be submitted in writing to the VSC NAACP.
3. Refund requests must be postmarked no later than November 15, 2019.
4. All approved refunds will be dispersed within 6 weeks after Convention.

**REGISTRATION DEADLINE: OCTOBER 10, 2019**

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## 2019 Advance Registration Form

### Section I – CONTACT INFORMATION

(Please provide the name and contact information of party responsible for advance registration package pickup.)

Name \_\_\_\_\_  
Last name First name MI

Unit name \_\_\_\_\_ Unit# \_\_\_\_\_

Address \_\_\_\_\_

City/state/Zip \_\_\_\_\_

Telephone no. \_\_\_\_\_ Fax no. \_\_\_\_\_

Email address \_\_\_\_\_

### Section II – ADVANCE REGISTRATION

**Adult Registration Package...  
\$310.00**

**Advance Youth Registration  
Package \$150.00**

**REGISTRATION INCLUDES:**

**MEMBERSHIP LUNCHEON**  
Friday, November 1, 2019

**SATURDAY BREAKFAST**  
Saturday, November 2, 2019

**LEADERSHIP LUNCHEON**  
Saturday, November 2, 2019

**FREEDOM FUND BANQUET**  
Saturday, November 2, 2019

**PRAYER BREAKFAST/MEMORIAL SERVICE**  
Sunday, November 3, 2019

Total Number of Packages \_\_\_\_\_  
 Total Amount of Remittance \$ \_\_\_\_\_

**(Tickets must be picked up at Convention)**

**A La Carte Advance Registration Prices**

**Registration Fee**  
 Advance Adult Price \$150.00 \_\_\_\_\_ x \$150.00 = \_\_\_\_\_  
 Advance Youth Price \$75.00 \_\_\_\_\_ x \$25.00 = \_\_\_\_\_

**MEMBERSHIP LUNCHEON Friday, Nov 1, 2019**  
 Adult Price \$45.00 \_\_\_\_\_ x \$45.00 = \_\_\_\_\_  
 Youth Price \$35.00 \_\_\_\_\_ x \$35.00 = \_\_\_\_\_

**SATURDAY BREAKFAST – Sat., Nov. 2, 2019**  
 Adult Price \$35.00 \_\_\_\_\_ x \$35.00 = \_\_\_\_\_  
 Youth Price \$25.00 \_\_\_\_\_ x \$25.00 = \_\_\_\_\_

**LEADERSHIP LUNCHEON – Sat., Nov. 2, 2019**  
 Adult Price \$45.00 \_\_\_\_\_ x \$45.00 = \_\_\_\_\_  
 Youth Price \$35.00 \_\_\_\_\_ x \$35.00 = \_\_\_\_\_

**FREEDOM FUND BANQUET Sat., Nov. 2, 2019**  
 Adult Price \$80.00 \_\_\_\_\_ x 80.00 = \_\_\_\_\_  
 Youth Price \$55.00 \_\_\_\_\_ x 55.00 = \_\_\_\_\_

**PRAYER BREAKFAST/MEMORIAL SERVICE**  
 Sunday, November 3, 2019

Adult Price \$35.00 \_\_\_\_\_ x 35.00 = \_\_\_\_\_  
 Youth Price \$25.00 \_\_\_\_\_ x 25.00 = \_\_\_\_\_

**Total Amount of A La Carte Remittance \$ \_\_\_\_\_**

**Please Return This Page**

**Adult Units and YCD Units** - make checks and/or money orders payable to the "VSC NAACP" and mail with order form to: Virginia State Conference NAACP/Registration, P. O. Box 27212, Richmond, VA 23261.

The Advance Registration Package costs for Adults represent a savings of \$80 versus a la carte pricing.  
 The Advance Registration Package costs for YCD represent a savings of \$100 versus al la carte pricing.

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**Adult Convention Participants' Credential Information**

**Section IV – Convention Participants: Delegates/Alternates/Observers**

Unit # \_\_\_\_\_ Unit Name: \_\_\_\_\_

**Delegates:**

Delegates Name	Email

**Alternates:**

Alternate Name	Email

**Observers:**

Observers Name	Email

Unit President's name (typed or printed): \_\_\_\_\_

Unit President's signature: \_\_\_\_\_

Unit Secretary's name (typed or printed): \_\_\_\_\_

Unit Secretary's signature: \_\_\_\_\_

Contact phone number: \_\_\_\_\_ Contact e-mail address: \_\_\_\_\_

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## YCD Convention Participants' Credential Information

### Section IV – Convention Participants: Delegates/Alternates/Observers

Unit # \_\_\_\_\_ Unit Name: \_\_\_\_\_

**Delegates:**

Delegates Name	Email

**Alternates:**

Alternate Name	Email

**Observers:**

Observers Name	Email

Unit President's name (typed or printed): \_\_\_\_\_

Unit President's signature: \_\_\_\_\_

Unit Secretary's name (typed or printed): \_\_\_\_\_

Unit Secretary's signature: \_\_\_\_\_

Contact phone number: \_\_\_\_\_ Contact e-mail address: \_\_\_\_\_

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**MEMORIAL ROLL CALL**



Please list the names of members who transitioned from earth to eternity since November 1, 2018. They will be memorialized during the 2019 Virginia State Conference Convention.

**Unit** \_\_\_\_\_ **President** \_\_\_\_\_

**Email** \_\_\_\_\_ **Phone** \_\_\_\_\_

<b>Name</b>	<b>Date of Passing</b>	<b>Branch Position or Title Held (optional)</b>

Please return this form by **October 10, 2019**, to VSC NAACP, P. O. Box 27212, Richmond VA 23261 and e-mail a copy to [kcle727762@aol.com](mailto:kcle727762@aol.com).

**PLEASE RETURN THIS PAGE BY October 10, 2019**



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**Souvenir Journal Ad**

Unit/Company: \_\_\_\_\_

Contact Persons' Name: \_\_\_\_\_

Address: \_\_\_\_\_

City/County: \_\_\_\_\_

State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

**Mark (X) Ad Size**

- |  |                              |
|--|------------------------------|
| <input type="checkbox"/> Full Page Ad    | \$300.00 (color)             |
| <input type="checkbox"/> Full Page Ad    | \$200.00 (black & white)     |
| <input type="checkbox"/> Half Page Ad    | \$150.00 (color)             |
| <input type="checkbox"/> Half Page Ad    | \$100.00 (black & white)     |
| <input type="checkbox"/> Quarter Page Ad | \$75.00 (black & white only) |

Please submit your camera ready ad as a .jpg, .pdf, .bmp or original software creation file type by the **October 10, 2019, deadline to [kcle727762@aol.com](mailto:kcle727762@aol.com)** No ads will be printed without payment. Check should be made payable to the "VSC NAACP" and sent with order form (Postmarked by October 10, 2019) to: **Virginia State Conference NAACP, P. O. Box 27212, Richmond, VA 23261.** Thanks for your continued support.

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**VENDOR APPLICATION**  
**November 1 – 3, 2019**

NAME: \_\_\_\_\_

COMPANY: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

PHONE: \_\_\_\_\_ E-Mail: \_\_\_\_\_

Description of Products to be Sold or Displayed: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

1. **Exhibit Space is \$250.00** – Includes 1 table and 2 chairs (one clothing rack is allowed per vendor space. Additional racks require the purchase of an extra table).
2. **Extra Table is \$50.00**
3. **Electric Service is \$25.00**
4. **Meal Package is \$165.00 per person** (Includes access to all meal functions except the Saturday banquet. Tickets for Saturday Banquet are \$80 each.
5. **Set-Up for must be after 4PM on 10/31/2019.**

Payment for Vendor Application

Exhibit Space -----	\$250.00	_____
Extra Table-----	\$ 50.00	_____
Electric Service -----	\$ 25.00	_____
Meal Package -----	\$165.00	_____
Banquet Ticket-----	\$80.00	_____
Total/Enclosed Amount		_____

**Make check payable to:**

Virginia State Conference NAACP or VSC NAACP  
P.O. Box 27212  
Richmond, VA 23261

E-mail a copy of your vendor application to [kcle727762@aol.com](mailto:kcle727762@aol.com); and send a copy with your payment to VSC NAACP, P. O. Box 27212, Richmond, VA 23261

Convention Location:           The Hilton Hotel Richmond Hotel & Spa – Short Pump

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12042 West Broad Street  
Richmond, VA 23233  
Phone: 804.364.3600 Fax: 804.525.6098



### NAACP YOUTH & COLLEGE DIVISION 2019 CONVENTION AWARDS

The mission of this year's awards competition is to recognize and reward exemplary youth activism in the civil rights arena. Each applicant is asked to demonstrate their level of activity,

All award submissions must be submitted electronically as a single portable document file (pdf). This will ensure the committee can access and properly review your submission. You can submit your supporting materials as a single portable document file (pdf) via email to [vaycdnaacp.org](mailto:vaycdnaacp.org) no later than close of business October 10, 2019. Materials submitted via mail, fax or hard copy will not be accepted or considered.

## AWARD CATEGORIES

**People to People:** This award is given to the college chapter or youth council that has, over the last year, displayed the most community and human interest impact. This can include involvement, such as leading rallies, volunteering, attending town halls, and many other activities that positively affect and advance the community.

**Fundraising:** This award is given to the college chapter or youth council that has hosted the most outstanding fundraising events this year.

**"On Your Way":** This award is given to the college chapter or youth council that has showed the greatest effort to improve overall as a unit. For example, a unit may develop ways to attract quality members in order to get in compliance or work harder to attend all of the quarterly meetings.

**President to President:** This award is given to a college chapter or youth council president that has displayed outstanding leadership ability during his or her term. This individual is organized, trustworthy, and meticulous, keeping in mind the duties of his or her position and performing them based on the needs of the unit and community.

**Surprise:** The last award is given to the college chapter or youth council that has displayed the most enthusiasm and involvement in this year's NAACP Virginia State Convention. This unit is not only present physically but is mentally present and actively participating in workshops and other parts of the convention.

Many of the Youth Units and College Chapters may not be in compliance with the State and National requirements. However, this awards ceremony will allow for everyone to participate as a gesture to build the morale of our division and serve as an incentive to our Units and Chapters to become more involved in our overall Mission.

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### INSTRUCTIONS TO UNITS FOR SUBMITTING RESOLUTIONS

#### THE RESOLUTIONS PROCESS

A resolution submitted to the NAACP Resolutions Committee is a formal request of the NAACP's Annual Convention to change the programs or policies of the NAACP. The resolution should be clear, concise, and specific. The substance should be well researched and must have been approved by a majority vote of the sponsoring Unit. Resolutions having been approved by this method must be signed by the unit President and the unit Secretary and transmitted to the President and Chief Executive Officer of the NAACP at the National office by May 1 in order to be considered by the Resolutions Committee.

Only resolutions which are recommended for concurrence by the Resolutions Committee will be put to discussion and a vote during the Legislative Session of the NAACP's Annual Convention. The Committee will review and may alter any resolution received in this process, in order to ensure that it comports with the Constitution and Bylaws and that the substance is new.

Resolutions adopted by the delegates at Convention must be submitted to the Board of Directors for ratification at their October Board meeting. Resolutions submitted for consideration by the Resolutions Committee become the province of the committee and are subject to recommendations or referral as the Committee deems necessary. Resolutions which are approved by the Resolutions Committee, the delegates at the Legislative Session of the Convention and the Board of Directors become official NAACP policies or programs. The adopted resolutions are published in The Crisis magazine.

#### SUBMITTING A RESOLUTION

- **Submission deadline:** All resolutions must be **received** (not postmarked) in the Virginia State Office by **October 10, 2019**. Units are encouraged to submit early to ensure receipt and proper review.
- **E-mailing resolutions:** Units are requested to e-mail a copy of their resolution to the state office to ensure accurate duplication. This is an administrative request only. The resolution must still be submitted by United States mail, FedEx or UPS with the original signatures of the Unit President and Secretary in order to be considered by the Resolutions Committee. In other words, each resolution must be submitted in hard copy.
- **Organizational priorities:** Units submitting resolutions are encouraged to carefully review the NAACP website for information on existing policy and current organizational priorities.
- **Newness:** Pursuant to Article IX, Section 9b(1) A (iv), on page 21, of the Constitution of the NAACP. "The Resolutions Committee shall be responsible for determining, for each proposed resolution, whether it meets the criteria of newness or material modification of existing resolutions." Resolutions must have national significance to be considered by the Resolutions Committee and the National Convention.
- **Required Signatures:** Attached letters or cover letters are not accepted as substitutes for signed resolutions. The resolution itself must be signed. The president and secretary's signature must appear on the resolution. No other signatures are accepted (i.e. 1<sup>st</sup> vice president, assistant secretary, etc.).
- **Adopted date:** Please include on the resolution the date it was adopted by the general membership of the Unit. A resolution can only be submitted after a favorable vote at a regular legislative meeting of a Branch, Youth Council, Junior Youth Council, College or High School Chapter, Prison Branch or State Conference.

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- **Resolutions regarding the Constitution:** Issues pertaining to the **Constitution of the NAACP** cannot properly come before the Resolutions Committee. Those issues must go before the National Board of Directors.
- **Resolutions regarding Bylaws:** Changes to the **State/State Area Conference Y&C Division Guidelines** cannot properly come before the Resolutions Committee. Those issues must go before the National Board of Directors.
- **Support/Evidence:** When drafting resolutions, prior resolutions and statistical evidence supporting the Unit's position can be researched and attached. This supporting documentation does not have to be a part of the actual resolution. It can be included in your submission packet to bolster the case for adoption of the resolution. Such information will be considered by the Resolutions Committee; however, it will not be submitted to the Convention.
- **Reaffirming prior resolutions:** If a prior resolution exists, specifically state that you are seeking reaffirmation of existing policy and why or articulate any new issues. Please identify the previous resolution by title and date of adoption.
- **Good standing:** Only Resolutions submitted by Units in good standing will be considered by the Committee. A Unit in good standing, pursuant to Article III, Section 3 et.al., of the Bylaws for Units, must have the required minimum membership. Branches must have a minimum of fifty (50) members, prison branches twenty-five (25) members, youth Units twenty-five (25) members, and State Conferences must have a minimum of six (6) adult and six (6) youth Units above these minimum membership requirements to be considered in good standing. Units must have filed their 2017 Year End Financial Report.

### DRAFTING RESOLUTIONS

Resolutions should be clear, concise, and specific. The substance should be well researched and reflect the majority view and interests of the sponsoring Unit. Units submitting resolutions are encouraged to carefully review the NAACP website for information on existing policy and organizational priorities. While it is important for the Association to offer opinions on a wide range of issues, resolutions submitted for consideration during this process should call for some action on the part of the NAACP.

All resolutions must have a common format. Each resolution has three parts: the heading, the perambulatory (“whereas”) clauses and the operative (“resolved”) clauses. The resolution is one long sentence with commas and semi-colons throughout the resolution, and a period only at the very end. Attached to these instructions is a sample resolution for NAACP Units to use as a guide when drafting resolutions. The sample is a resolution presented in 2000 by the Boston Branch. Please note that it includes places for proper signatures and the date the Unit adopted the resolution. It is important to include a contact telephone number.

### Headings

The heading for all resolutions should read as follows:

**Subject:** The Topic of the Resolution

**Sponsored by:** [XYZ Unit, State Conference]

### Preambulatory (“Whereas”) Clauses

The purposes of the preamble are to outline the history of the problem, to show that the topic is a proper one for the National Convention to address, and to show the need for a solution. Preambulatory clauses can and should cite precedents as well as previous resolutions. The preamble should also specifically refer to factual situations or incidents.

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The preamble may also include appeals to the common sense or humanitarian instincts of convention delegates with references to basic NAACP principles. The importance of the preamble depends on the question under consideration. In some cases, the preamble is merely a formality. However, the preamble is still critical, because it provides the frame through which the problem is viewed. This having been said, the preamble or “whereas” clauses should be limited to the extent necessary to point out the importance of the subject of the resolution. More than one page of preamble is generally considered overkill, particularly when the resolve clause is limited to one or two sentences.

### **Operative (“Therefore be it Resolved”) Clauses**

The solution in a resolution is presented in operative or “resolved” clauses. These clauses must recommend, urge, condemn, or request certain actions, or propose a favorable or unfavorable position regarding an existing situation. Each operative clause calls for a specific action. The action may be as general as the Association’s denouncement of a certain person or event or the Association’s call for legislative action; or as specific as the Association’s call for economic sanctions on a business or state.

Operative clauses are the heart of the resolution - they recommend the actions the delegates to a convention want the Association to take. They are fully debatable and amendable; and will sometimes go through a series of revisions before reaching final form. Operative clauses incite an action, condemn, recommend a shift in policy, et cetera.

### **Appendix: Sample Verbs to use in Operative Clauses**

Accepts	Emphasizes	Reaffirms
Affirms	Encourages	Recommends
Approves	Endorses	Reminds
Authorizes	Expresses its appreciation	Regrets
Calls	Expresses its hope	Requests
Calls upon	Further invites	Resolves
Condemns	Further proclaims	Solemnly affirms
Congratulates	Further recommends	Strongly condemns
Confirms	Further reminds	Supports
Considers	Further requests	Trusts
Declares accordingly	Further resolves	Takes note of
Deplores	Have resolved	Urges
Draws attention	Notes	Proclaims

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**SAMPLE RESOLUTION**

**Discriminatory Sub-prime and Predatory Lending Practices**  
**Sponsored By: Boston, MA Branch Date Adopted: October 5, 2017**

**WHEREAS**, sub-prime lending, where loans are extended to people with impaired credit, is a growing segment of the mortgage market; and

**WHEREAS**, sub-prime loans serve a function; the objective of the financial institutions should be to help applicants rehabilitate their credit, not to expand the sub-prime market; and

**WHEREAS**, such loans are increasingly targeted to African Americans, elderly and female heads of households; and

**WHEREAS**, such loans are characterized by high interest rates, excessive and unnecessary fees and costs, balloon payments, pre-payment penalties, unnecessary costs for credit life, accident or health insurance, and repeated re-financing or “flipping” of the loan; and

**WHEREAS**, discriminatory and predatory lending practices are widespread throughout neighborhoods of color and serve to deny people of color access to mainstream credit; and

**WHEREAS**, credit discrimination and predatory lending practices destroy the financial well being of its victims, as well as the financial well being of the entire community.

**THEREFORE, BE IT RESOLVED** that the National Association for the Advancement of Colored People stands opposed to the discriminatory practices associated with sub-prime and predatory lending in the United States of America and will work through the local, state and federal legislative process to make sure that such practices will be prohibited; and

**THEREFORE, BE IT FINALLY RESOLVED** that the NAACP will urge all of its Units to work to identify and assist victims of predatory lending practices, following NAACP procedures, and take action necessary to expose and halt those who engage in discriminatory and unfair lending and credit practices in our communities.

Unit President’s name (typed or printed): \_\_\_\_\_

Unit President’s signature: \_\_\_\_\_

Unit Secretary’s name (typed or printed): \_\_\_\_\_

Unit Secretary’s signature: \_\_\_\_\_

Contact phone number: \_\_\_\_\_ Contact e-mail address: \_\_\_\_\_

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**Virginia State Convention NAACP Resolution**

**Subject:** \_\_\_\_\_

**Sponsored by Branch:** \_\_\_\_\_ **Date Adopted:** \_\_\_\_\_

**WHEREAS,**

**WHEREAS,**

**WHEREAS,**

**WHEREAS,**

**WHEREAS,**

**WHEREAS,**

**THEREFORE, BE IT RESOLVED**

**THEREFORE, BE IT FINALLY RESOLVED.**

Unit President's name (typed or printed): \_\_\_\_\_

Unit President's signature: \_\_\_\_\_

Unit Secretary's name (typed or printed): \_\_\_\_\_

Unit Secretary's signature: \_\_\_\_\_

Contact phone number: \_\_\_\_\_ Contact e-mail address: \_\_\_\_\_



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Richmond Hotel and Spa – Short Pump  
12042 West Broad Street  
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804-964-3600**

**Thank you for supporting the Virginia State Conference NAACP Convention!**